

November 2024

Dear Valued Guests,

## Notice of Temporary Closure Due to Electrical Equipment Construction

Thank you for your continued patronage of Hundred Stay Tokyo Shinjuku. We would like to inform you that the hotel will be temporarily closed during the following periods due to electrical equipment construction. We sincerely apologize for any inconvenience this may cause and appreciate your understanding and cooperation.

### Closure Dates:

1. From 11:00 AM on December 4, 2024 (Wednesday) to 8:00 AM on December 7, 2024 (Saturday)
2. From 11:00 AM on January 5, 2025 (Sunday) to 8:00 AM on January 7, 2025 (Tuesday)

*※Please note that accommodations will not be available from December 4 (Wednesday) to 6 (Friday) and from January 5 (Sunday) to 6 (Monday).*

*※During the closure, inquiries will be handled sequentially, and there may be a delay in our response. Thank you for your understanding.*

### Luggage Storage After Check-Out:

For guests checking out on December 4, 2024, and January 5, 2025, luggage storage will be available at the front desk. Due to the electrical equipment construction, please ensure you pick up your luggage by 3:00 PM.

### Check-In Procedures and Luggage Storage:

Check-in procedures for guests arriving on December 7, 2024, and January 7, 2025, will be available as usual starting at 3:00 PM. Luggage storage at the front desk will begin at 8:00 AM.

Thank you.